

Job Title: Entry-Level GIS Technician (Seasonal or Full Time)
Industry: Environmental Consulting
Company: KC Harvey Environmental, LLC
Location: Bozeman, MT

KC Harvey Environmental, LLC is an environmental consulting firm headquartered in Bozeman, Montana, that provides solutions to environmental issues for industrial (oil and gas, mining, and energy), governmental and private clients. KC Harvey is currently seeking an entry-level GIS Technician with a science background to join our team. This position is seasonal, from May through mid-August 2022, for current students or full time for recent graduates. An earlier part-time start date is possible/preferred. This position is based in Bozeman. Wage is \$18-20/hour depending on experience.

Primary responsibilities include the following:

- Data creation, editing, and management
- Cartography support
- Provide GIS support to science and engineering staff
- Assist with setup and implementation of field data collection
- Compile, organize, and review geospatial and tabular data generated from field programs

Required Qualifications are:

- A bachelor's degree, or working towards a bachelor's degree in GIS, Earth Science, Land Resources, Geology, Environmental Science, or related degree, with emphasis in GIS
- Working knowledge of principles, practices and methods related to GIS
- Advanced GIS coursework
- Proficiency with Microsoft Word and Excel
- Experience with ESRI ArcGIS suite of applications and extensions
- Experience creating GIS projects and geospatial datasets
- Excellent cartographic skills
- Excellent organizational, time management and communication skills

Additional Valued Skills

- Experience with Microsoft Access
- Experience using ArcGIS Pro, ArcGIS Collector/Field Maps, Survey 123
- Previous internships, TA experience, or experience working in an office setting
- Experience using AutoCAD

Candidates must work well as a part of the team, pay close attention to detail, maintain a positive attitude and be enthusiastic about learning. Candidates must have a clean driving record, be willing to maintain high standards of safety, and pass pre-employment and random drug screening.

To apply, email a cover letter, resume, transcripts, and a list of three references to careers@kcharvey.com. Indicate what position you are applying for in the subject line of your email.

KC Harvey is an Equal Opportunity Employer and a Drug Free Workplace